# SERVICE JOB CARD

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| MAKE |  | | | | |
| TYPE |  | | | | |
| YEAR/MODEL |  | | | | |
| COLOUR |  | | | | |
| REG. NO |  | | | | |
| SPEEDO |  | | | | |
| ENG. NO |  | | | | |
| PETROL | E | ¼ | ½ | ¾ | F |

Job No:.......................

Date:..........................

Name:..........................................................

Address:.......................................................

.....................................Post Code:...............

Phone:........................Fax:............................

Repair Order No:.............................................

|  |  |  |  |
| --- | --- | --- | --- |
| **DATE AM**  **IN: PM** | **DATE AM**  **OUT: PM** | **CHARGE:** | **CASH:** |

# REPAIR INSTRUCTIONS

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| **SUNDRIES USED ON SERVICE & REPAIR** | **TOTAL LABOUR** | $ |
| **TOTAL PARTS** | $ |
| **TOTAL LUBE** | $ |
|  | $ |
|  | $ |
| I authorise the work described above and agree to pay for labour, spare parts and materials requireed for that purpose at the repairers current rates and prices. The repairer shall not be liable for the loss of or damage to the vehicle, its accessories or contents while garaged or being driven in connection with the work authorised unless caused by the negligence of  the repairer or his employees. |
| **SUBTOTAL** | $ |
| **GST** | $ |
| **TOTAL AMOUNT DUE** | $ |

I agree to pay to the repairer reasonable storage charges

if delivery of the vehicle is not taken within two days after notice

is given by the repairer to me and the repairs have been completed.

Unless drawn specifically to the attention of the repairer I certify that the vehicle (including its parts and equipment) is registered for the purpose of the Motor Traffic Regulations 1935 and to the best of my knowledge is in a safe and thoroughly serviceable condition.

Signature of Owner (or agent):.......................................................................................

Address of person leaving vehicle:...................................................................................

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| --- | --- | --- | --- |
| MECH. | WORK PERFORMED | HOURS | AMOUNT |
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| TOTAL HOURS .............. @ $ .............. p.h TOTAL LABOUR **$** | | |  |
|  | PARTS & MATERIALS USED | PART NO. | AMOUNT |
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| TOTAL PARTS & MATERIALS **$** | | |  |

JOB CHECKED BY:........................................................... DATE:............................