Daily Job Card

|  |  |  |  |
| --- | --- | --- | --- |
| **DAY:** | | | |
| **Time** | **Task** | | **Done** |
| **7-8** |  | |  |
| **8-9** |  | |  |
| **9-10** |  | |  |
| **10-11** |  | |  |
| **11-12** |  | |  |
| **12-13** |  | |  |
| **13-14** |  | |  |
| **14-15** |  | |  |
| **15-16** |  | |  |
| **16-17** |  | |  |
| **17-18** |  | |  |
| **18-19** |  | |  |
| **19-20** |  | |  |
| **20-21** |  | |  |
| **21-22** |  | |  |
| **22-23** |  | |  |
| **23-24** |  | |  |
| **major tasks for day** | | **minor tasks for day** | |

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