To

The Presiding Magistrate,

New London Magistrate Court,

Date: xx October 20xx

Your Honour,

My name is Peter Adams, chartered accountant of 70 Cliff Avenue, New London CT 06440.

I have known Nick Andrews sales assistant of 233 River Road, New London CT 06320, for last six years. We have worked together for three years.

I have seen Nick going through ups and downs in life. Ha has come across as a person of good moral character as far as I know, although it may be hard for you to believe.

I know that he has to attend the court on a theft charge and he is really upset and sorry about what he has done. Recently he has been under tremendous stress due to his wife’s cancer treatment and was struggling to meet ends.

I can confirm that in all the time I have known him, Nick Andrews has been a reliable, trustworthy and decent person. I just hope that you will give an opportunity for a second chance to Nick while you make a fair decision.

Yours Faithfully

Signature

Peter Adams