**Subject: Company Introduction Letter**

Dear Johnson,

Let me introduce my company [X] Pvt. Ltd. to you. We have been in the business of marketing for the last five years.

We established our company with a great mission of doing research-based market surveys on behalf of our clients and providing unique ideas for business expansion. Now we have become a popular company with great customer satisfaction. Quality is our hallmark, and we never compromise on it. We provide great services to our customers as compared to our competitors in the market. Our aim is to keep the customer happy, and we are doing it by providing them our good quality services at low prices.

We are proud to have a customer-friendly staff. If you keep in constant touch with our company’s staff, they will guide you about the latest market trend. If you have any business-related queries or requirements, you can feel free to contact us. We are ready to help you 24/7 literally. Apart from our above-mentioned service, we are also specialized in designing top-quality flyers and flexes for your business.

We have hired top-class graphic designers for this purpose. They will help expand your business by designing quality flyers as per your business demands. Keeping in view our customers’ demand, we have a team of social media experts as well. They publish well-designed flyers on different social media platforms. With the integrated efforts of our team, we help expand your business according to current market trends.

I am looking forward to establishing long-term business relations with your company. You are requested to use our services for your company and refer it to your friends. I would also like to invite you to visit my company at any time convenient to you. My assistant will contact you for further discussion in this regard.

I am waiting for your positive response.

Regards,

Julia Anderson